

青衣商會石蔭幼稚園

2021/22學年幼兒班(K1)入學申請資料注意事項

索取申請表格方法（不設申請表限額）：

1. 於本幼稚園網頁下載
2. 親臨本幼稚園索取

派發及遞交申請表格時段：

1. 日期：2020年9月1日（星期二）開始
2. 辦公時間：星期一至星期五（上午9時至下午5時）
星期六（上午9時至下午1時）
（星期日及公眾假期除外）

遞交申請表格(不設限額收取入學申請表)：

1. 遞交方法：親臨或郵寄至本幼稚園遞交申請表格【須連同*所需文件】
*所需文件包括：
 - 香港出生證明書或居港證明文件副本（需核實正本）
 - 香港免疫接種記錄封面及內頁副本（需核實正本）
 - 回郵信封2個(信封面請寫上學生姓名、地址及貼上港幣\$2.0郵票)
 - 相片2張
2. 報名費：港幣40元正（於遞交申請表格時一併收取），無論申請成功與否，報名費概不退還，如以郵寄方式遞交請以支票繳付，支票抬頭「青衣商會石蔭幼稚園」。

申請「2021/22幼稚園入學註冊證」

1. 在幼稚園教育計劃（下稱「計劃」）下，每名可在本港接受教育的兒童只會獲發一張註冊文件，而所有參加計劃的幼稚園，只可取錄持有有效註冊文件的兒童。
2. 家長須於2020年9月至11月期間為其子女向教育局申請「幼稚園入學註冊證」（下稱「註冊證」）。「註冊證」會於本年9月開始接受申請，屆時教育局會公布申請細則，並會在教育局網頁(https://www.edb.gov.hk/k1-admission_tc)上載詳情。如申請人在遞交申請時已提供全部所需資料及文件，教育局一般可在六至八個星期內完成審核，並以郵遞方式發放「註冊證」給合資格接受計劃資助的申請人。如兒童可於本港接受教育但不合乎資格接受計劃資助¹而未能獲發「註冊證」，本局會為有關兒童發出「幼稚園入學許可書」（下稱「入學許可書」），兒童可憑「入學許可書」註冊並入讀參加計劃的幼稚園，惟其家長須按註冊入讀之幼稚園的收費證明書繳付未扣減計劃資助前的全額學費。

¹非本地兒童（例如持有擔保書的兒童、其父或母是持有學生簽證的兒童等）須獲得入境事務處處長的許可，才可在香港接受教育，但不會獲得計劃下的資助。

收生準則：

1. 面見表現
2. 申請人的兄弟姊妹現正在本幼稚園就讀獲優先考慮
3. 就近居住
4. 如申請全日班/長全日班學位，需要這類服務的申請人可獲優先考慮
(請留意由於學位所限，並非所有符合優先考慮的申請人均會獲取錄。)

面見安排：

1. 本幼稚園會安排面見所有申請入讀幼兒班的兒童
2. 面見於2020年11月下旬進行，本幼稚園會另函通知家長
3. 以小組形式及/或個別面見
4. 家長須陪同兒童參與面見
5. 如需要傳譯/翻譯服務，請致電2426 6885與本幼稚園聯絡

取錄結果公布：

本幼稚園將於2020年12月18日前以郵遞方式通知家長幼兒班取錄結果。

註冊安排：

1. 正選生：家長須於2021年1月7日至9日(「統一註冊日期」)內的指定時間到本幼稚園辦理註冊手續，並須提交「註冊證」/「入學許可書」及繳交註冊費。
2. 備取生：本幼稚園會發出通知，請家長於指定日期到本幼稚園辦理註冊手續，並須提交「註冊證」/「入學許可書」及繳交註冊費。
3. 家長請留意，如未能在指定的註冊日期提交「註冊證」/「入學許可書」，本幼稚園或未能為獲取錄兒童完成手續，因此家長務必於指定日期內向教育局申請相關註冊文件。
4. 2021/22學年的註冊費為港幣 970 (半日班) / 1570 (全日班) 元正。如有關兒童入讀本校，本校會於12月前退回註冊費，但若家長於註冊後決定為子女轉校，請以書面通知本幼稚園。本幼稚園會儘快退回「註冊證」/「入學許可書」，但註冊費將不獲退還。在取回「註冊證」/「入學許可書」後，本幼稚園亦不會再為該兒童保留學位。

查詢：

電話：2426 6885

電郵：tyta.sykg@gmail.com

Tsing Yi Trade Association Shek Yam Kindergarten

Information on Admission to K1 Classes in the 2021/22 School Year

Collection of application Forms (No quota):

1. Download from school website
2. Obtain from school in person

Distribution Period:

1. Date: start from 01/09/2020 (Monday)
2. Time: 9:00 a.m. to 5:00 p.m. (Mondays to Fridays)
9:00 a.m. to 1:00 p.m. (Saturdays)
(Except Sundays and Public Holidays)

Return of Application Forms (No set quota for the kindergarten):

1. Return method: Submit the application form in person / by post [together with the documents required]
*documents required including:
 - Identity document copy (true copy must be certified)
 - Immunisation Record copy (true copy must be certified)
 - 2 self-addressed envelopes (with adequate value of stamps [\$2.0] and student's name)
 - 2 student photos
2. Application fee: HK\$40 (to be collected together with the application form). The application fee is non-returnable whether the application is successful or not.

Application for the “Registration Certificate for Kindergarten Admission”

1. Under the kindergarten (KG) education scheme (hereafter referred to as “Scheme”), each child who can receive education in Hong Kong will only be issued a registration document and all Scheme-KGs can only admit children holding a valid registration document.
2. Parents are required to submit an application for the Registration Certificate for Kindergarten Admission (hereafter referred to as “RC”) to the EDB **from September to November 2020**. The RC will be open for applications in September 2020 and the EDB will announce and upload the details of application onto the EDB's website (https://www.edb.gov.hk/k1-admission_e) in due course. Upon receipt of the applications with all necessary information and documents provided, the EDB will generally take six to eight weeks to complete processing of the applications and issue the RC to applicants who are eligible for receiving subsidy under the Scheme by post. If a child cannot obtain an RC as he/she can receive education in Hong Kong but is not eligible for receiving subsidy under the Scheme², the EDB will then issue a Kindergarten Admission Pass (hereafter referred to as “AP”) to the child concerned for registration and admission to a Scheme-KG but the parents concerned are required to pay full school fees before deduction of subsidy under the Scheme as shown on the Fees Certificate of the KG to which the child is admitted.

² Upon obtaining permission from the Director of Immigration, non-local children (such as children holding a form of recognizance, children whose parent(s) is/are holding a student visa, etc.) can receive education in Hong Kong but they are not eligible for subsidy under the Scheme.

Admission Criteria

1. Interview performance
2. The applicant with sibling(s) currently studying in the KG will be given due priority consideration
3. Living nearby
4. The applicant from families in need will be given due priority consideration when applying for whole day classes

(As the number of school places is limited, please understand that not all applicants fulfilling the priority consideration will be guaranteed a school place.)

Interview Arrangements

1. The KG will arrange interview for all applicants
2. Interviews will be conducted on late November 2020
3. Group and/or individual interviews will be arranged
4. Parents should accompany their child for the interview
5. Please contact us at 2426 6885 if interpretation / translation service if required

Announcement of Admission Results

We will inform parents of the K1 admission results before 18 December 2020 by post.

Registration Arrangements

1. Successful applicants: Parents should complete the registration procedures for their child from 7 to 9 January 2021 (Centralised Registration Dates) by submitting the RC / AP to the KG and paying the registration fee.
2. Applicants on the waiting list: Parents should complete the registration procedures for their child according to the specified date set by the KG. Parents are required to submit the RC / AP to the KG and pay the registration fee.
3. Please be reminded that if parents cannot submit the RC / AP during registration, the KG may not be able to complete registration for their child. Hence, parents are required to submit application for the registration document to the EDB within the specified period.
4. The registration fee for 2021/22 K1 place is HK\$970 (for half day classes) / HK\$1570 (for whole day classes). If the child concerned studies in the KG, the registration fee paid will be refunded before December. Should parents decide to change school after registration, please notify the KG in writing. The KG will return the RC / AP as soon as possible but the registration fee will not be refunded. Upon obtaining the RC / AP, the KG will no longer keep the school place for the child.

Enquiry

Our telephone no.: 2426 6885

Our e-mail address: tyta.sykg@gmail.com